

- All fees are inclusive of VAT

Guide to charges for Tenants

Holding Fee:	A holding deposit equal to one weeks rent will need to be paid whilst reference checks and preparation for a tenancy agreement are undertaken. The holding deposit is non-refundable if you have provided false or misleading information, if you fail a right to rent check, if you withdraw your offer from a property if you fail to take all reasonable steps to enter into a tenancy agreement.
Early Release Fees:	£100 - When varying a contract. Further details of this procedure are available on request
Lock Out/Lost Keys Fees	No Fee Applies - During Office Hours £50 - Outside of Office Hours At Cost - Replacement Keys/ replacement of locks / Locksmith Call out
Late Rent Payment Fees	Interest will be charged at a rate of 3% above the Bank of England Base Rate from the date on which the rent was due until the date on which the rent is actually paid.

Company Let Agreements

Admin fee	£250 - To Include: administration of application, referencing, preparation of legal documents, deposit registration, check-in, final property visit, check-out, deposit return negotiations.
Early Release Fees:	£250 - When varying a contract. Further details of this procedure are available on request
Lock Out/Lost Keys Fees	No Fee Applies - During Office Hours £50 - Outside of Office Hours At Cost - Replacement Keys/ replacement of locks / Locksmith Call out
Other Charges	£15 for any rent that is outstanding 5 days after the due date £50 re-visit to a property £50 re-arranging a check-out 10% + VAT of any costs incurred for cleaning or repairing any damage to the premises at check-out